

MILNTHORPE PARISH COUNCIL

Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 11th September 2017 in the Catholic Church Hall, Milnthorpe at 7.30pm.

Present: Cllrs Alan Baverstock,(Chair), Roger Bingham, Peter Capasso, Peter Hill, Steve Hurst and Jen Scrogam. Also C Cllr Ian Stewart (up to and including agenda item,6.3), D Cllr Rupert Audland and two members of the public.

1. **Apologies for Absence:** Cllrs Barbara Adair (holiday), Clare Lachmann (family matters) and Jim Robson (holiday) .
2. **Minutes of the meeting held on 14th August 2017** - had been circulated, were **APPROVED** by the meeting and signed by the Cllr Baverstock.
3. **Announcements by the Chair – on behalf of MPC**, Cllr Bingham offered condolences to the family of Mrs Kathleen Reynolds, a village resident who had recently died aged 101.
4. **Declaration of interest by members in respect of items on this agenda –** Cllr Scrogam re item 5.3, as a trustee of the Memorial Hall Trust.
5. **Matters arising from the minutes of the meeting on 14th August 2017.**
 - 5.1 **Draft licences for Playing Field users (5.1)** – some progress. Detailed report from Milne Moser awaiting the attention of Cllr Robson on his return from holiday. Ongoing.
 - 5.2 **Pony field (5.2)** – a quote of £472 + VAT for supplying and erecting the required fencing had been received – **approved and accepted.**
 - 5.3 **Memorial Hall Charity (5.3)** – good progress, with new lease now very close to being signed. Cllr Baverstock authorised to sign on behalf of MPC. There was some uncertainty about how the Memorial Hall bell, currently in storage, might be preserved and utilised as an important historical village icon.
 - 5.4 **Cemetery Lane (5.4)** – D Cllr Audland would be speaking to Dallam about this in the very near future.
 - 5.5 **Heritage Trail tribute panel (5.6)** – no further progress. Cllr Capasso to follow up.
 - 5.6 **Playing field boundary wall (5.8)** – some progress. A professional waller had inspected and would advise on what needed to be done and the likely cost.
 - 5.7 **Church Street layby - unauthorised parking (5.9)** – no progress. Awaiting evidence from complainants. Retain on agenda.
 - 5.8 **WW1 end of war commemoration (7.3)** – Parish News contacted and enthusiastic about this project. Hopes of involving a wide range of groups, especially children whose relatives had fought in the war. Retain on agenda.
6. **Public Participation:**
 - 6.1 **Police Report** – report received and circulated before the meeting. A significant number of casual thefts and property break-ins.
 - 6.2 **County Council** – finances remain tight, with care for children and the elderly consuming a substantial and increasing proportion of the expenditure budget. More foster parents needed to spread the cost of child care. Some funding for Milnthorpe’s proposed WW! Commemoration may be available from the 14/18 Commission and SLDC was known to have limited funds for such projects. The Local Enterprise Partnership are acting as consultants for Highways England re improvements that could be made to the A590. Any proposal that included HGVs being able/forced to bypass Milnthorpe village would make a tremendous difference to the village’s traffic problems.
 - 6.3 **District Council** – the Mickledore Report on local service centres, including Milnthorpe, had been received and circulated to members and a summary of members’ comments on the report had also been circulated.. There was general agreement on the nature of the problems and possible actions, but it was clear that there was no ‘silver bullet’ solution. D Cllr Audland would press for establishment of a No Cold Calling Zone status to be established for the whole village. The issue with the 101 police call service could be alleviated by using Social Media.
 - 6.4 **Matters raised by electors** – none.

7. New matters for consideration.

7.1 The need for an MPC August meeting? – agreed - to review in July 2018.

7.2 SLDC sandbag arrangements for winter 2017/18 – supplies of sandbags were already in place at central locations and would be distributed more widely as the need arose, triggered by severe weather warnings.

8. Planning Matters.

8.1 Applications under consideration by MPC, and SLDC decisions meeting

September 2017

Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)

SLDC ref	Address	Applicant	Development	Deadline	MPC Response
SL/2017/0690	Cicerone Press, Police Square	Williams	Conversion of offices into two dwellings.	12/09/17	No objection

Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.

SL/2017/0733	6 Haverflatts Lane	Smith	Partial demolition & replacement of rear single storey kitchen	25/09/17	No objection
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Decisions received from SLDC

SLDC decision

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(More planning information available on SLDC website – southlakeland.gov.uk)

8.2 Related matters & correspondence: the large vertical flue at Flames had now been replaced but required adjustment to make it satisfactory. The shop-front exterior coloured lighting had yet to be removed as requested by MPC..

9. Finance.

MPC – FINANCIAL REPORT

MONTH – AUGUST 2017

MEETING – 11th September 2017

9.1 Report on bank receipts, bank payments (for approval) & bank balances.

Date	Transaction	Payee/er	Detail	Current a/c	Reserve Funds
				£	£
01/08/17	Opening balances			58,189.43	21,951.66
31/08/17	Receipts:				
	100	Market	Rents collected August	683.00 *	
	“	Payments:			
		DD SLDC	Business rates (market)	87.14	
	615	DD Texaco	Equip. fuel	22.96	
			VAT	2.69	
				25.65	
	616	663-665 Eon	Market electricity	87.14	
			VAT	4.36	
				91.50	
	617	666 Newsquest	Good Fri mkt advert	352.51	
			VAT	70.50	
				423.01	
	618	667 Npower	Toilets electricity	47.34	
			VAT	2.37	
				49.71	
	619	668 BDO	Annual audit 2016/17	300.00	
			VAT	60.00	
				360.00	
	620	669 M Moser	Legal – pony field	1,000.00	
			VAT	200.00	
				1,200.00	
	621	670 CALC	Course fees	75.00	
	622	671-676 Payroll	August	1,617.37	
			Total payments in month	-3,929.38	
31/08/17	Closing balances			54,943.05	21,951.66
31/08/17	Total funds all accounts				£76,894.71

- Includes market rents collected for week 28 July (£143.60)

Resolved – that the above payments be approved.

9.2 Other financial matters – MPC period accounts for the 4 months to 31 July 2017 had been prepared and circulated to members – **approved and accepted** by members. The high cost and poor artwork for the Newsquest Good Friday market advertisement was commented on.

10. Market - rents for 5 weeks in July/August £683 (Aug 2016/17 4 weeks £548) – total for year 2017/18 to date £3,461 + Natwest year in advance £1,040 (2016/17 - £3,408).

In his absence the Market Supervisor had submitted a written report – read out and accepted by members. Mrs Johnston had declined any remuneration for her work covering for the Market Supervisor during his holiday.

11. To receive any reports from representatives on outside bodies – none.

12. Parish Matters (for information only).

Cllr Baverstock – reported a false rumour that no parking discs were available for The Square and no more to be produced. Cllr Scrogam to see McColls about this and deny the rumour.

Cllr Scrogam – reported that a car with no current MOT certificate, which had been parked for several weeks in Ryleyfield Road, had now been removed.

Cllr Hill – commented on the proposal by SLDC to close Kendal's New Road car park and convert for other uses, which would have severe car parking consequences in the town.

Cllr Bingham - echoed Cllr Hill's concerns and remarked that this would impact on car-borne workers from surrounding villages such as Milnthorpe who needed parking space on a daily basis; parking in this location is a long-standing practice. Also commented on inappropriate parking outside St Thomas's Church in Milnthorpe when funerals were taking place, which hindered hearse access. Clerk to place this item on next meeting agenda.

Cllr Capasso – the Brigadier's seat had been repaired at no cost by a local resident. Clerk to send a thank-you note from MPC.

13. General correspondence:

07/08/17 – CCC CEO – copy of reply to Rod Sayers re footpath between Milnthorpe and Beetham.

23/08/17 – Playsafety Inspection Report – on Playing Field play equipment – (seen & commented on by Cllr Lachmann – Clerk to summarise and circulate these comments to all members).

24/09/17 – EQ Communications MD – re Sandside Quarry site visit (Wed 20 Sept 2017).

04/09/17 – Dr Julia Smith – re unsuitability of Haverflatts Lane for HGVs (Cllr Hurst to organise a sign to this effect at the Milnthorpe end of the lane).

11/09/17 – Dallam School – seeking potential school governors.

15. Reading Matter – Clerks & Councils Direct – Issue 113 – Sept 2017.

16. Notice of items to be included on agenda for next meeting: none additional to those referred to above. Clerk to update MPC notice board and website re Cllr Lachmann's change of address and Cllr Hill's contact phone number.

17. Date of next meeting – on Monday 9 October 2017 - in Milnthorpe Catholic Church Hall at 7.30pm, preceded at 7.00pm by the rescheduled annual Market Traders meeting (in place of the Playing Field Users' meeting previously planned for that date).

The meeting closed at 8.55pm